

Lucas County Workforce Development Board
Meeting Minutes for: October 26, 2022, 3:00PM
Location: Hilton Garden Inn
101 N. Summit St.
Toledo, OH 43604

Board Member Roster

N	LaTonya Boyd	P	Jeremy Knisely	P	Scott Potter
P	Khary Carson	N	Karyn McConnell	P	Bob Savage
N	Sue Cuevas	N	Loren McDonald	P	Tammi Sherman
P	Lee Daher	P	Michelle McDougall	P	Denise Smith
P	Tom Dimitrew	N	Valerie Moffitt	P	Steven Stockdale
N	Deborah Fortney	P	Teresa Moore	N	David Takats
N	Luke Grable	N	Debra Morris	N	Kristy Valleroy
P	Scott Hayes	N	Andrew Newby	N	Ryan Webb
P	Laura Jenkins	P	Michael Pfeiffer		

Board of County Commissioners

P	Tina Skeldon Wozniak	N	Pete Gerken	N	Gary Byers
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Staff, Visitors, and Others

P	Ben Pushka	P	Darlene White	P	Dave Timmerman
P	David Glaza	P	Angela Miller	P	Tonia Saunders
P	Josh Thurston	P	Kwinlyn Tyler	P	Trevor Hubert
P	Rachel Hannon	P	Burma Stewart	P	Matt Heyrman
P	Dana Pierce	P	LeShean Shawn		

Call to Order

The meeting of the Lucas County Workforce Development Board was called to order by Board Chair Lee Daher on October 26, 2022 at 3:06 pm. It was determined by the sign in sheet that quorum was reached.

Approval of Minutes

Chair Daher allowed a few moments for the Board to review the minutes of the August 18, 2022 meeting of the full Board and asked for a motion to approve. Burma Stewart notified Chair Daher of the needed to add Rachel Hannon to the minutes in the Attendance Section under Staff, Visitors, and Others. A motion was made by Scott Potter and seconded by Teresa Morris. The motion passed by unanimous vote.

Guest Presentations

Commissioner Tina Skeldon Wozniak gave an update from the County Commissioner's Office. Commissioner Wozniak presented information regarding the new Hilton Garden Inn Hotel and Glass City Center. Commissioner Wozniak also gave the board an update regarding County Administration operations and personnel. Commissioner Wozniak thanked the new and returning members of the board for their service to Lucas County.

Board Member Update

Chair Daher informed the Board that the Lucas County Commissioners had voted on appointments to the Workforce Development Board for the upcoming term and they were as follows.

- Replacements
 - Michael Pfeiffer is replacing Charlotte Dymarkowski from Foundation Steel
 - Debra Fortney is replacing David Conover from Northwest State Community College
- Reappointments (2 year terms that expire on October 31, 2024)
 - Andrew Newby-Toledo Spirits Company
 - Scott Potter-Black and White Transportation
 - Karyn McConnell- YWCA of Northwest Ohio
 - Teresa Moore-LIUNA Local 500
 - Debra Morris-Penta Career Center
 - Denise Smith-Owens Community College
 - Michelle McDougall-Opportunities for Ohioans with Disabilities
 - Valerie Moffitt- Local Initiatives Support Corporation (LISC)
- New Appointments
 - Luke Grabel-Directions Credit Union
 - Bob Savage-Toledo Tomorrow
 - Tammi Sherman- Bitwise Industries

Chair Daher asked if any of the new board members would like to say a few words, Tammi Sherman from Bitwise Industries gave a brief presentation about the work Bitwise Industries is doing in Lucas County to engage residents and to train our local workforce in high growth areas and through pre-apprenticeship programs.

Chair Daher asked for a motion to approve the appointments to the board. A motion was made by Steven Stockdale, seconded by Scott Hayes. Motion passed by unanimous voice vote.

Officer Elections

Chair Daher explained the process of nominations had been completed through an electronic nomination form sent to the board. Nominations were complete and Scott Hayes had been nominated to serve as Vice Chair. Chair Daher motioned for the nomination of Scott Hayes as Vice Chair, the motion was seconded by Teresa Morris and approved by unanimous voice vote.

Election of the Chair was passed on to Vice Chair Hayes. Vice Chair Hayes notified the board that Chair Lee Daher had been nominated to serve as Chair for another term by Jeremy Knisely and was seconded by Michelle McDougall and was approved by

unanimous voice vote of the board. Board member Laura Jenkins shared information on a picture from AGC that she plans to share with the Commissioners. Chair Daher told the board that the next election will be held in June 2023.

Policy Updates

WIOA Suitability for Training Services

The Board was briefed by Burma Stewart, Department of Planning and Development Deputy Director on the replacement policy. Ms. Stewart pointed out the red-lined changes in the policy to the board. There were no questions from the board. Teresa Morris moved to approve, seconded by Denise Smith and was approved by a unanimous voice vote from the board.

MOU Update

Tonia Saunders gave an update on the new FY 2023 WIOA partners Memorandum of Understanding for the One Stop at 3737 W Sylvania Ave. Tonia said that all signatures were in place and that no action was needed by the board.

Strategic Plan Goal 1: Prepare a pipeline of work-ready individuals based on the needs of employers

Career Services -- Chair Daher pointed out that the included reports were informational and required no board action.

WorkReady Lucas County - The WorkReady Lucas County progress report was included for review by the Board.

Laura Jenkins asked what feedback we had received regarding our job fair events held at 3737 W Sylvania Ave. Burma Stewart described the feedback we had received as positive and the presence of having the One Stop on site was beneficial to job seekers. Tonia Saunders added that the job fairs were an extension of our outreach efforts to build more partnerships and attempt to connect higher quality candidates to businesses and that the job fair was a great opportunity to re-introduce the public to the new space at 3737 W. Sylvania Ave.

Strategic Plan Goal 2: Provide proactive and adaptable business services and solutions through meaningful employer engagement

Incumbent/On-the-Job Training - Chair Daher pointed out that the included reports were informational and required no board action.

Business Resource Network Grant

No Questions from the board.

Strategic Plan Goal 3: Provide holistic, customer-centric, streamlined, and team-based career services

Adult and Dislocated Workers - Chair Daher pointed out that the included reports were informational and required no board action.

Burma Stewart directed the board's attention to the Adult, Dislocated Worker, Incumbent Worker Program Obligation Report. The updated report provides an easier to read and user friendly understanding of the department's current funding allocations and obligations. The board was also informed that the Business Services team was currently undergoing reorganization. The Business Services team has had several employers reach out to us. The team anticipates conducting outreach activities in the next month or two and utilization of allocated funds to employers who have expressed interest in WIOA funded training services. Tonia Saunders shared an update on Clarios, our biggest that would like to continue their relationship with LCDPD in funding incumbent and customized training for their employees. Board member Bob Savage shared that he was at a Stellantis Jeep and it was shared that the Stellantis team was very happy with their most recent hiring event.

CCMEP Youth Program

Tonia Saunders shared for the new board members the full name for the acronym for CCMEP: Comprehensive Case Management Employment Program.

Strategic Plan 4: Enhance public perception of the Lucas County workforce system by providing effective, timely, and accurate communication

One-Stop Outreach and Engagement

Darlene White reported to the board that there has been an increase in participation by job seekers at the OhioMeansJobs Lucas County Center and that increase has been reflected in some of the events that have been held at the center. Since the opening of the new building foot traffic had increased by 245% and over 500 people had inquired about training services. The over 55 age group had seen an increase in activity and were guided to Pathstone for co-enrollments. She also reported on the partnership with Lott Industries, Lott is helping with a number of constituency groups including refugees in the county.

Darlene also presented on the services provided to re-entry citizens including the successful 3rd Wednesday events every month. Child support has started a subpoena event that allows individuals to get help with employment so that they can begin to pay their child support and get their driver's license reinstated if needed.

Scott Hayes asked if the new location effected foot traffic, Tonia Saunders answered that the feedback we were receiving was positive regarding the new building and its location. We are still working to promote the new location and extending services through local libraries. Jeremy Knisely offered that the Lucas County OMJ Center had rebounded better from the pandemic than most job centers throughout the state.

Darlene concluded that she and staff at Harbor are working with the Chamber of Commerce, Zepf Center, and TARTA on new initiative with businesses.

Strategic Plan 5: Establish the Lucas County Workforce Development Board as the central hub of workforce development activities in the region

Committee Update

Chair Daher informed the Board that the process toward establishing committees is currently in process and is looking for volunteers to serve in various committees and would be reaching out to members for feedback.

Financial Report

Dave Glaza gave an update on the financial report to the Board. Dave updated the board that the liquidated funds were close to being expended and that Harbor had requested additional TANF funding from the State of Ohio.

Tonia Saunders updated the board regarding a Rapid Response action in Lucas County and that the staff is ready to work with the businesses and effected workers to provide job search assistance and connect interested job seekers to career and training services. Tonia also gave an update on the work being done with Mad Ave to update our online tools.

Other Business

Chair Daher opened up the floor to the board. Chair Daher motioned to cancel the December regular meeting and was seconded by Scott Potter and approved by unanimous voice vote by the board. It was mentioned that if needed for special meeting it will be virtual board meeting.

Hearing no other business, Chair Daher called for a motion to adjourn the meeting which was made by Scott Potter and seconded by Steven Stockdale and approved by unanimous voice vote by the board. The meeting was adjourned at 4:36 pm.