

Lucas County Workforce Development Board  
Meeting Minutes: April 16, 2025, 2PM  
Location: Shared Services Campus  
3737 W. Sylvania Ave.  
Toledo, OH 43623  
Oregon Room

Board Member Roster

<b>N</b>	LaTonya Boyd Boyd & Associates Consulting	<b>P</b>	Vanessa Gonyer Buckeye Broadband	<b>N</b>	Brandon Sehlhorst City of Toledo Economic Development
<b>N</b>	Adrienne Bradley ProMedica	<b>P</b>	Scott Hayes Toledo Refining Company	<b>P</b>	Denise Smith Owens Community College
<b>P</b>	Stephanie Branco Opportunities for Ohioans with Disabilities	<b>P</b>	Laura Jenkins Associated General Contractors of NW Ohio	<b>N</b>	Molly Stevens Hilton Garden Inn & Suites
<b>P</b>	Lisa Burton Hollywood Casino Toledo	<b>P</b>	Matthew Kibler Northwest State Community College	<b>P</b>	Phillip Stockwell Penta Career Center
<b>N</b>	Khary Carson Verde Logistics	<b>P</b>	Jeremy Knisely Ohio Department of Jobs and Family Services	<b>N</b>	David Takats Goodwill Industries of NW Ohio
<b>P</b>	Skipper Clark Hoover Wells	<b>P</b>	Karyn McConnell Reentry Coalition		
<b>N</b>	Lee Daher IKORCC Regional Council of Carpenters	<b>N</b>	Teresa Moore LIUNA - Local 500		
<b>P</b>	Tom Dimitrew Toledo Public Schools	<b>P</b>	Mike Pfeiffer Foundation Steel		
<b>P</b>	Sarah Godwin Libbey, Inc.	<b>N</b>	Scott Potter Black and White Transportation		

Board of County Commissioners

<b>N</b>	Lisa Sobecki				
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Staff, Visitors, and Others

<b>P</b>	Matthew Heyrman	<b>P</b>	David Glaza		
<b>P</b>	Christine Varwig	<b>P</b>	Rachel Hannon		
<b>P</b>	Burma Stewart	<b>P</b>	Dave Timmerman		
<b>P</b>	Chad Olson	<b>P</b>	Darlene White		
<b>P</b>	Angela Miller	<b>P</b>	Sarah Franklin		
<b>P</b>	Alexus Rawson				

## Call to Order

The meeting of the Lucas County Workforce Development Board was called to order by Board Chair Scott Hayes on April 16, 2025, at 2:05 pm. It was determined by a roll call voice vote that quorum was reached.

## Approval of Minutes

Chair Hayes allowed a few moments for the Board to review the minutes of February 19, 2025, meeting of the full Board and asked for a motion to approve. The motion was made by Karyn McConnell and seconded by Mike Pfeiffer. The motion passed by unanimous vote.

## Policy Updates

No Policy Updates for this meeting.

## Executive Director Report

Interim Director Stewart discussed the success of the OhioMeansJobs Open House, where elected officials came to tour the OMJ Center and obtain information from the center and partners. The Department of Workforce Development is looking to hold another Open House in the future. Interim Director Stewart discussed updates on the WIOA Compliance items: The Subgrant Agreement has been sent to legal and will be submitted to the Board for review and to vote in a special meeting; it will then go to the Board of County Commissioners for approval. The Comprehensive Case Management & Employment Plan (CCMEP) is complete and will be sent to the State. The Career Services Contract is up for renewal, and the Department of Workforce Development is looking to exercise their right to renewal. CCMEP Contract is also up for renewal and the Department of Workforce Development is also looking to exercise their right to renewal. The Eligible Training Provider (ETP) Applications have been sent to providers. We are seeking to add new providers and renew partnerships with current providers.

### **Strategic Plan Goal 1:** *Prepare a pipeline of work-ready individuals based on the needs of employers*

Chair Hayes shared information from the Work Ready report. No action needed from the Board.

### **Strategic Plan Goal 2:** *Provide proactive and adaptable business services and solutions through meaningful employer engagement*

Chair Hayes directed the Board's attention to the business services report. No action is needed from the Board.

Business Services Manager, Chad Olson discussed the use of the Incumbent Worker funding to date. Chad Olson discussed Rapid Response efforts. Chad Olson discussed the upcoming Youth Hiring Event:

- On April 23, 2025, The Department of Workforce Development in partnership with

Toledo Public Schools will be holding a Youth Hiring Event at the Glass City Center in downtown Toledo. This event will host over 500 TPS seniors entering the workforce. The event is from 9:30am-1pm.

**Strategic Plan Goal 3:** *Provide holistic, customer-centric, streamlined, and team-based career services*

Chair Hayes directed the Board's attention to a presentation from Rachel Hannon, Program Manager - Vocational Youth for CCMEP. Rachel discussed the Summer Youth Program. There was a discussion. CCMEP is seeking additional employers to provide work opportunities for CCMEP youth.

**Strategic Plan 4:** *Enhance public perception of the Lucas County workforce system by providing effective, timely, and accurate communication*

Chair Hayes introduced Darlene White, Program Manager of OhioMeansJobs Lucas County. Program Manager White discussed topics including: The success of the First Wednesday event held on April 2<sup>nd</sup>, the OMJ and ABLE collaboration (with a social media post going viral), the collaboration between Able Bodied Adults without Dependents (ABAWD) and Jobs & Family Services (JFS). Program Manager White discussed OMJ's involvement in a Job Fair hosted by The Blade on April 30<sup>th</sup>.

There was discussion. It was stated that the number of customers the ABLE clinic can assist is limited due to the number of attorneys present at each session.

## **Financial Report**

Chair Hayes introduced Senior Budget Analyst Dave Glaza to discuss the financial report.

Senior Budget Analyst Glaza presented on how our WIOA funding is allocated.

## **Other Business**

Chair Hayes asked Vice-Chair Laura Jenkins to share information on the WDB Strategic Plan subcommittee. Laura Jenkins discussed the subcommittee's first meeting with the facilitator, Experience Management Institute. The Strategic Plan will be presented to the Board in August; the plan is due to ODJFS by September 30, 2025.

Chair Hayes discussed the One Stop Operator Contract updates. Interim Director Stewart discussed the need for a vote by the Board for the approval of the One Stop Operator Contract. A special meeting will be held to hold the vote.

Chair Hayes opened the floor for any updates from the Board. Deputy County Administrator Matthew Heyrman discussed updates from The Department of Economic Development. Executive Assistant to Commissioner Sobecki, Christine Varwig discussed Commissioner Sobecki reporting on her trip to the Workforce Board Conference at the next meeting. Board Member Tom Dimitrew of TPS discussed a Magnet School Bus Tour on May 16<sup>th</sup>. Dimitrew discussed the opening of the Scott

Park Campus, which will house The College of Business Academy, The College of Education and Social Services Academy, and the Construction and Architectural Academy. Board Member Phil Stockwell of Penta Career Center discussed updates on new programs. Board Member Denise Smith of Owens Community College discussed the partnership between Penta and the college. Smith discussed the partnership between Owens Community College, UT, and TPS' new Scott Park Campus. Board Member Matthew Kibler of Northwest State Community College discussed updates. There was discussion.

Hearing no other business, Chair Hayes called for a motion to adjourn the meeting that was made by Laura Jenkins, seconded by Mike Pfeiffer, and approved by unanimous voice vote by the board. The meeting was adjourned at 3:14 pm.